

√	Program Needs	Details
	Transportation	<p>Coordinating arrival and departures and staffing needs is a phone call to our offices.</p> <ul style="list-style-type: none"> • For quick pricing, click Transfers and Limousines, then find the vehicle that you need. All prices include gratuities. • Dine around evenings: DNY provides the perfect evening for you from suggesting restaurants to choosing the menus, providing advance staff, handle all the invoices and reconcile the bills. <p>*Please remember that in NYC, the vehicles cannot wait outside the restaurant for passengers. DNY provides ground staff to help manage the vehicles and make sure that they are staged correctly for your event.</p>
	Hospitality desk staffing	<p>Let us know:</p> <ul style="list-style-type: none"> • Number of staff that you need • Languages requested • Dates • Hours per staff per day (Four hour minimum)
	NY Experiences for attendees and spouses	<p>Perfect for executives and spouses and team building. Many additional programming options are available to you by simply calling us. Click on Design Your Destination for required details.</p>
	Theater Tickets	<p>View Theater and Entertainment to see what is currently playing. Or click Kitt's Picks for personal recommendations. Let us know:</p> <ul style="list-style-type: none"> • Dates • Number of seats • Seating requests: VIP Orchestra, side orchestra, rear or front mezzanine (Allows for accurate price quote.) Please note that VIP Orchestra seats are located in the first 15 rows. Non-VIP is either on the sides of the orchestra or in the mezzanine. <p>Should your group wish to have cocktails and hors d'oeuvres at the theater with the cast in full costume before the show including VIP seating, please call us for rates and availability.</p>
	Off-site dinners	<p>Let us know the cuisine, ambiance, number of attendees, AV needs, and budget to help you find the perfect location.</p>
	Décor	<p>Theme décor for dinners and receptions at the hotel or an off-site space are quoted on a per request basis to meet your needs and budget requirements. (Options also available for special events and private yachts.)</p>
	Lunches	<p>For a quick reference of our favorite restaurants, visit Kitt's Picks Restaurants. You are welcome to book them on your own or we can work with the chef to create your own menus, handle the changes in attendee numbers and accounting and reconciliation for you at cost plus a coordination fee and management fee.</p>
	Speakers and entertainment	<p>Whether you need an expert speaker on a particular topic, a harpist, or full theatrical production, Discover New York</p>

		can meet your programming needs once we understand your dates, space, and budget requirement.
	Private yachts	Contact us to find the perfect private yacht for your needs whether it is a casual buffet or a sit down meal or themed event.
	Private helicopter	The perfect way to see New York City. Accommodates either 6 or 7 passengers. Given 24 hours notice, your tour can be rescheduled if the weather is inclement at the discretion of the pilot.